

## RECORD OF PROCEEDINGS

### MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF

### CIMARRON HILLS FIRE PROTECTION DISTRICT

Held: Wednesday, March 31, 2010 at 10:00 a.m., at the Cimarron Hills Fire Protection District Office, 1835 Tuskegee Place, Colorado Springs, Colorado

- Attendance A special meeting of the Board of Directors of the Cimarron Hills Fire Protection District, Colorado Springs, Colorado, was called to order at 10:00 a.m. and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following directors present and acting,
- Tracy Stuehm, President  
Mike Rasdall, Vice President  
Dennis Richer, Secretary/Treasurer  
Robert Lovato, Director
- Also present                    Acting Chief Matt Love and Lupita Morales taking minutes  
were:
- 1.Call to Order                President Stuehm opened the meeting at 10:03 a.m.  
and Establish  
a Quorum
2. Approval of                The Board reviewed the posted Agenda. Items added were direction to  
Agenda                        Chief on Auditor search and Recap the CHFD swearing in ceremony  
on April 2, 2010. **Upon motion by Director Lovato, seconded by  
Director Rasdall, the Board unanimously approved the Agenda as  
revised.**
- 3.Unfinished                 a. **Chief Hiring Committee Results:** Director Lovato gave an update  
Business                     on the Chief Hiring Committee results. He introduced the members  
of the committee and explained how the process worked. Chief Royal  
of CSFD, Lifetime Member Ken Martinez, and Director/Lifetime  
Member Robert Lovato made up the committee. The committee met  
about 2 weeks ago to review all of the resumes and develop a ranking  
for each applicant. Chief Royal suggested the importance of holding  
and maintaining the NIMS certifications. Points were given for each  
of the different qualifications the Board was looking for. Acting  
Chief Love received the highest number of points out of any of the

applicants. Director Lovato stated that with Acting Chief Love, we know what we have, it is pretty clear that we have the best. If Chief Love does not accept the position, then the Board would approach the next highest ranked applicant. The Board would need to draft an offer letter to Chief Love. Ken Martinez stated that the applicant from Texas had a more educational background where Chief Love has operational experience. The committee held an interview with Acting Chief Love and they were very impressed. Ken Martinez summed up the interview with one word, WOW! Director Lovato explained that a total of 18 questions were asked of Acting Chief Love. Director Lovato discussed the items that would need to be in the offer letter including salary, hours, benefits, cell phone and vehicle use. Upon motion by Director Stuehm, seconded by Director Richer, the Board unanimously approved to accept the committee's recommendation of Acting Chief Love for Chief and hire him by roll call vote; Director Richer – Yes, Director Lovato – Yes, Director Rasdall – Yes, Director Stuehm – Yes.

b. **Chief Direction on Auditor Search:** Acting Chief Love had a chat with our current Auditor to find out if we are in a contract. We do need to start looking for a new Auditor quickly due to time constraints. Director Lovato suggesting looking on the 80915 and 80922 zip codes for a local Auditor first then expand the search, if needed. Upon motion by Director Lovato, seconded by Director Rasdall, the Board unanimously approved to look for a new Auditor based on a search of local zip codes starting with 80915, 80951, 80922 and expanding out from there.

c. **Recap of swearing in Ceremony on April 2, 2010:** The swearing in ceremony for the new Chief and three lateral recruits will be held Friday, April 2, 2010 at 7:00 p.m. All are welcome to attend. Bill Beahan asked about invitation for the Lifetime Members. Invitations have been distributed at this meeting for all Board and Lifetime Members. Email addresses are needed for the Lifetime Members so they can be invited to events.

4. Public  
Comment

**Bill Beahan** – Chief, it will be up to you to educate the new Board of their roles and duties according to Title 32.

**Mary Hernandez** - Is there still going to be a Deputy Chief hired?

**Rita Martinez** – Asked about the fire on Warrenton Way. Was our department the only responder?

**Ray Trujillo** – Is going to start interviewing Lifetime members for the Fire Flyer Newsletter. Is there any information on Theresa's case? Director Stuehm updated the public that Theresa waived her preliminary hearing. There will be another hearing scheduled in about a month.

5.Executive  
Session

**Upon motion by Director Lovato, seconded by Director Rasdall, the board unanimously approved to go into Executive Session under 24-6-402(4)(f) C.R.S. pursuant to personnel matters concerning Matthew R. Love**

**The Board entered Executive Session at 10:44 a.m.**

The Board reconvened its regular meeting at 10:58 a.m.

The offer letter would be drafted to include;

Salary - \$63,750.00

30 hours per week on a monthly average

Full time use of Chief's Vehicle

Cell Phone Benefit

Other issues the Board needs to check into are FPPA, medical rider, and an increase in bonding.

This offer letter will be drafted as soon as the meeting is over.

Board  
Comment

A press release will also be drafted and sent out.

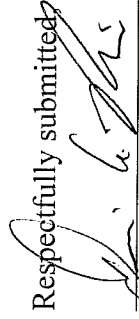
Director Lovato is pleased to announce Matthew R. Love as CHFDF's New Chief.

The Board offered their congratulations to Chief Love.

**Upon motion duly made by President Stuehm and seconded by Director Richer, all approved the meeting was adjourned at 11:01 p.m.**

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting and was approved by the Board of Directors of the District on the 14 day of April, 2010.

Respectfully submitted,



Dennis A. Richer