

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF

CIMARRON HILLS FIRE PROTECTION DISTRICT

Held: Wednesday, May 12, 2010 at 5:30 p.m., at the Cimarron Hills Fire Protection District Office, 1835 Tuskegee Place, Colorado Springs, Colorado

- Attendance A regular meeting of the Board of Directors of Cimarron Hills Fire Protection District, Colorado Springs, Colorado, was called to order at 5:35 p.m. and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following directors present and acting:
- Tracy Stuehm, President
Mike Rasdall, Vice President
Dennis Richer, Secretary/Treasurer
Robert Lovato, Director
- Also present were: Chief Matt Love. Linda Alexander and David Greher of Collins Cockrel & Cole would be joining Executive Session via teleconference.
- a. Call to Order and Establish a Quorum President Stuehm opened the meeting at 5:35 p.m. with 4 directors in attendance.
- b. Approval of the Agenda The Board reviewed the posted Agenda. A request was made to move item 7 – Removal of Old Board Members to 4.1, and move item 9 - Election of Officers to 7.1 and also add Vice President on the that line. **Upon motion by Director Richer, seconded by Director Lovato, the Board unanimously approved the amended changes.**
- c. Approval of Minutes The Board reviewed the minutes from the April 14th, 2010 Regular Meeting. **Upon motion by Director Lovato, seconded by Director Richer, the Board unanimously approved the minutes with changes to the statement by Director Richer “your job is to manage the risk of management”.**
- d. Conflicts of Interest Disclosures No conflict of interest disclosures were voiced.

- e. Remove Old Board Members & Add New Board Members
- a. **Removal of Old Board Members & Add New Board Members:** Chief Love thanked Director Lovato & Director Richer for their service to the Board. He also presented them with plaques. **Upon motion by Director Lovato, seconded by Director Richer, the Board unanimously approved to remove old board members and add New Board members**
- f. Administered Oaths of Office
- a. **Oaths of Office for New Board Members:** Director Stuehm administered the Oaths of Office to new board Members; Janet Cederberg, Jeremy Hudson, & Michael Rasdall.
- g. Appointment of vacant 2 Year Term
- a. **Appointment of Vacant 2 Year Term:** Two citizens submitted their names to be considered for the 2 year term. They were Dave Mattes & Robert Aguilar. Both talked about what they could offer the District as a board member. The Board discussed and asked questions of Mr. Mattes & Mr. Aguilar. **Upon motion by Director Cederberg, seconded by Director Stuehm, the Board voted to elect Dave Mattes to the Board by roll call vote. There was discussion on the pros and cons of Dave Mattes. Roll call vote; Director Hudson - No, Director Cederberg – Yes, Director Stuehm – Yes, Director Rasdall – No. There was a tie vote the board opens up for more discussion and the pros and cons of both candidates. Upon motion by Director Rasdall, seconded by Director Hudson, the Board voted to elect Robert Aguilar to the Board by roll call vote. There was discussion on the pros and cons of Robert Aguilar. Roll call vote; Director Hudson – Yes, Director Cederberg – No, Director Stuehm – No, Director Rasdall – Yes. The Board opens for more discussion on Dave Mattes & Robert Aguilar. Upon Motion by Director Rasdall, seconded by Director Hudson, the Board voted to elect Bob Aguilar by secret ballot. No - 1, Yes - 3. Robert Aguilar is elected to fill the vacant 2 year term.**
- b. **Administered Oath of Office for Vacant 2 Year Term:** Director Stuehm administered the Oath of Office to Robert Aguilar for the 2 year term.

- h. Community Presentation
 - a. **Community Presentation – Cimarron Hills Fire Department Operations: Fire (Part 1 of 3):** Chief Love presented a program to the community about the operations of CHFD. The program concluded with a demonstration of how CHFD attacks a working structure fire.

- i. Election of Officers
 - a. **Election of Officers:** Director Stuehm stated there are three positions available; President, Vice President, and Secretary/Treasurer. **Upon motion by Director Rasdall, seconded by Director Cederberg, the Board voted to elect Director Stuehm as President by roll call vote; Director Aguilar – Yes, Director Hudson – Yes, Director Cederberg – Yes, Director Rasdall - Yes. Upon motion by Director Stuehm, seconded by Director Hudson, the Board voted to elect Mike Rasdall as Vice President by roll call vote; Director Aguilar – Yes, Director Hudson – Yes, Director Cederberg – Yes, Director Rasdall – Yes, Director Stuehm – Yes. Upon motion by Director Hudson, seconded by Director Rasdall, the Board voted to elect Jan Cederberg as Treasurer/Secretary by roll call vote; Director Aguilar – Yes, Director Hudson – Yes, Director Cederberg – Yes, Director Rasdall – Yes, Director Stuehm–Yes.**

- j. Directors' & Treasurer's Bond
 - a. **Directors' & Treasurer's Bond:** Chief Love explained to the Board that a bond is required to be held on each board member. This is handled by the Chief.

- k. Appointment of CD Laddering Administrator
 - a. **Appointment of CD Laddering Administrator (Treasurer):** Director Stuehm asked ex Director Richer to explain the CD Laddering process to the Board. **Upon motion by Director Stuehm, seconded by Director Rasdall, the Board unanimously approved to appoint Director Cederberg as CD Laddering Administrator.**

- l. Remove Old Board Members from Bank Account Signature Cards/Access and Add New
 - a. **Remove Old Board Members from Bank Account Signature Cards/Access & Addition of New Board Members:** **Upon motion by Director Stuehm, seconded by Director Rasdall, the Board voted to remove old Board members; Robert Lovato, Dennis Richer, & Sean Byers from bank account signature cards/access to bank accounts and add new board members; Bob Aguilar, Jeremy Hudson, & Jan Cederberg by**

Board
Members

roll call vote; Director Aguilar – Yes, Director Hudson – Yes, Director Cederberg - Yes, Director Rasdall – Yes, Director Stuehm – Yes.

- m. Board Reports
- a. **Treasurer’s Report:** Chief Love presented the Treasurer’s Report to the Board. Chief Love stated that the District’s CPA, Bert Bedford, would be willing to meet with the new board members individually and he was sorry he could not be present at this board meeting. Chief Love talked about each line item. The Check Register was also presented and everything looked good. **Upon motion by Director Rasdall, seconded by Director Aguilar, the board unanimously approved the Treasurer’s Report.**

 - b. **Chief’s Report:** Chief Love welcomed the new board members and gave them paperwork to fill out. He also welcomed Lupita Morales to the CHFD team. Chief Love presented the Chief’s report stating from April 1 – April 30, 2010, there were a total of 88 incidents and the average response time was 5.33 minutes. Incidents responded to in Falcon equaled 1. Incidents responded to by Falcon in Cimarron Hills equaled 7. Incidents in other areas of responsibility equaled 2. Our Rescue and Medical Service is still the highest area of need, which is at 76.14%. Chief Love also stated they covered Falcon due to a funeral. We cover for them and they cover for us also when we do training. Chief Love presented the Fire Flyer as an internal newsletter. Fire Fighter Ray Trujillo is in charge of the Fire Flyer. CHFD Reserves worked a total of 842 hours, which equaled 67 shifts, in April. He stated it’s up from the previous month. It’s a beneficial to have the Reserves because it keeps 4 people on the truck if someone is out. Chief Love talked about the New Command Vehicle; it got its Stripes and is in Denver getting its lights and sirens. He stated the Durango broke down two days after the new vehicle went to Denver and it required a new alternator and battery. We have to keep the Durango running because of the of the two Chiefs’ positions. Future budgeting will need to address replacing that vehicle. We could potentially take money out of reserves like was done for the Chief’s vehicle this year. He also reminded the community that the presentation of Part 2 of the series would be at the next Board meeting.

n. Executive Session

Upon motion by Director Rasdall, seconded by Director Aguilar, the Board unanimously approved to go into Executive Session pursuant to 24-6-402(4)(b) C.R.S for advice of legal counsel. The Board entered Executive Session at 8:00 p.m.

Upon motion by Director Stuehm, seconded by Director Rasdall, the Board unanimously approved to come out of Executive Session at 9:15 p.m.

o. Unfinished Business

a. **Staffing & Equipment IGA with Falcon:** Chief Love stated the previous Board approved the final draft for the IGA at last month's meeting and it was approved at Falcon's last board meeting. It's clean and signed and in effect. Chief Love met with Falcon's Chief Officer's to go over the logistics. He stated they have offered to pay for materials and supplies and it is going well.

b. **Auditor Change:** Chief Love stated he has had a hard time finding qualified Auditors in Cimarron Hills and Colorado Springs. He has found two, both outside of Colorado Springs. In comparison from our previous audits in 2008 we paid \$5,830.00 and in 2009 we paid \$5,990.00. The different amounts that came in from the two Auditors were in the high end of \$10,000.00 and \$5,400.00. The Auditor Chief Love recommended is Bruce L. Fosdick with the \$5,400.00 bid.

c. **Report from Designated Election Official:** Chief Love stated it went well, but through out the day it was apparent that many citizens were unaware of the election. Cherokee Metropolitan District put an election notice in water bills, but, unfortunately, we do not bill anyone. Chief Beahan also stated the same thing. Lessons were learned for the future. Director Cederberg thanked the Election Judges. Mary Hernandez was very appreciative of how we took care of them.

d. **Headquarters Landscaping:** Director Stuehm stated we had success in xeriscaping at the Fire station to cut back on using water due to all the donations and staff work. We have not budgeted for xeriscaping for Headquarters. We have put a lawn care contract on hold until it is decided what should be done with the landscaping. **Upon motion by Director Stuehm, seconded by Director Rasdall, the Board unanimously approved to work on xeriscaping Headquarters.**

p. New Business There was no New Business.

q. Public
Comment

Bill Beahan – Spoke to William Beary tonight, who is a new board member for Peyton Fire Department. His daughter, Erin Beary, is a Reserve here. She asked her Dad to come here to the CHFD Board Meeting to gain experience and he thought that was wonderful. This deal with Theresa is bothering him. Someone one here in Cimarron Hills is running around making comments. My question is am I under investigation?

Director Stuehm - explained that she worked on this for a 1 ½ years and there was nothing she found linking you to this investigation, you are not under investigation. Teresa's next court date is May 21st.

Zee Beahan – Gave a check for \$100.00 to put towards the lights on Bill's sign because people from the community are saying we are spending the District's money.

Director Stuehm – This pisses me off that people are acting like that. Excuse my language, I should be a better board member, but that makes me angry.

Diana – Just to let you know there is advertising in the monthly school newsletter for community events. Great way to advertise what is going on here at the Fire Station to get it out in the community.

Mary Hernandez – Congratulates all the new Board members and as she stated at the water district, she hopes to they will work together in harmony not in argument for the Fire Fighter's and the District. Congratulations to all your positions.

Ray Trujillo – Congratulates the new board members. Please don't take this position lightly, be prepared. Please take care of the District.

Linda O'Rielly – Thanks to Chief Love for the Presentation.

r. Board
Comments

Director Cederberg – Thank you guys for the ones that voted for me, I will do the best I can. Thank you.

Director Rasdall - Like to welcome the board members.

Director Aguilar - I will do the best that I can. I would like to see us be transparent; I think we have a good crew. There are things to overcome as a team.

Director Stuehm – Welcome all new members and to old members. This is a lot to absorb so do some homework and feel free to ask questions.

Upon motion duly made by Director Rasdall, seconded by Director Aguilar, the meeting was adjourned at 9:40 p.m.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting and was approved by the Board of Directors of the District on ____ day of June 9, 2010.

Respectfully submitted,


Janet Cederberg