



Record of Proceedings Minutes of a Regular Meeting of the Board of Directors

Held: Thursday, January 22, 2026, at 5:30 p.m., at the Cimarron Hills Fire Protection District Administrative Offices, 1835 Tuskegee Place, Colorado Springs, Colorado.

A regular meeting of the Board of Directors of Cimarron Hills Fire Protection District, Colorado Springs, Colorado, was called to order at 5:30 p.m. and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following directors present and acting:

Call to Order

Director M. Gass opened the meeting at 5:30 p.m. with 5 directors in attendance.

Roll Call

- Erika Gass – absent (excused)
- Mark Gass - present
- Paul Graham - present
- Alissa McCartney - present
- Britt Kruse - present

Also present were:

Fire Chief Andrew York, Division Chief Matthew Gortner, Division Chief Thomas Joyce, Chief of Staff Virpi Mattson and Executive Assistant Nikki Frailey taking minutes.

Upon motion by Director M. Gass, seconded by Director Graham, the Board voted unanimously to excuse Director E. Gass from the meeting.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of the Agenda – Changes, Additions and Deletions

The Board discussed the January 22, 2026 Agenda.

Chief York provided update to agenda, 9A – Executive Session is no longer needed as there are no updates. **Upon motion by Director Graham, seconded by Director M. Gass, the Board voted unanimously to remove 9A from the January 22, 2026 Agenda.**

Upon motion by Director McCartney, seconded by Director Kruse, the Board voted unanimously to approve the Agenda.

Conflict of Interest Disclosures

- None

Public Comment

- None

Approval of Minutes

December 10, 2025 Regular Meeting

The Board reviewed the minutes from the December 10, 2025 regular meeting.

Upon motion by Director Graham, seconded by Director Kruse, the Board voted unanimously to approve the December 10, 2025 regular meeting minutes.

Reports

Financial Presentations: Treasurer's Report presentation and approval

Chief York presented the December 2025 Treasurer's Report and reviewed the December check report with the Board.

Upon motion by Director Graham, seconded by Director Kruse, the Board voted unanimously to approve the December 2025 Treasurer's Report.

Chief's Report

Chief York presented the Chief's Report to the Board, reviewed monthly statistics for December and provided updates on significant events.

Chief York presented 2025 was the busiest year for total incidents, total EMS incidents, and total patient transport with us as the sole transporting agency.

Significant incidents – CHFD responded to a fatal traffic accident on Powers and Platte on 12/27/2025. Director Kruse asked clarification if the incident on Powers was in CHFD district. Chief York clarified that it is dual response with the city.

We have sold the Dodge ambulance and snowplow. There are several hiring processes going on to include Battalion Chiefs, Lieutenants, Drivers, Fire Medics, Medics, Administrative Assistant and firefighters. There has been an overwhelming amount of applicants for all processes. We have not started the process for the Community Risk Reduction Specialist or the Fire Inspector yet. Current plan, the Battalion Chiefs will come on the beginning of March, the Lieutenants will onboard middle of April, and everyone else onboarding second part of April to coincide with a six-week academy.

New Tahoe has arrived, which will turn into Chief York's vehicle. Current 1300 truck being outfitted with a topper, which will become a Battalion Chief's vehicle.

Chief York advised we have started ACH and having 5 Star Bank print/mail checks to streamline the process. Current process is anything over \$5,000 requires two signatures (one from the board), Chief York proposed the question if this process should stay the same. It was discussed any items over the \$5,000 limit that were previously approved in the budget may be paid via 5 Star Bank check or ACH. Items outside of that will continue to require a second signature from a board member.

Fire and Life Safety Report

Chief Joyce provided an overview of Life Safety and Fire Prevention activities for December, 2025. Chief Joyce expressed appreciation on passing the fee schedule and adopting IFC and WRC.

Unfinished Business

Executive Session – removed from agenda

Facilities Update

Chief York provided an update on the Valley Street remodel project. For current Headquarters' building, Cherokee is waiting for their appraisal to be completed. Inspection was completed. Chief York and Chief Gortner will review, and address items requested.

New Business

Resolution Designating Location to Post Notice

Director M. Gass read the resolution. Upon motion by Director Graham, seconded by Director Kruse, the motion to approve Resolution 2026-001, Designating Location to Post Notice passed unanimously.

Board Positions

Upon motion by Director Graham, seconded by Director Kruse, the nomination of Director M. Gass for Board President, passed unanimously.

Upon motion by Director McCartney, seconded by Director M. Gass, the nomination of Director Kruse for Vice President, passed unanimously.

Remaining positions stay the same.

Public Comment

- None

Board Comment

- Director Graham thanked Director M. Gass for accepting the President position. Chief York clarified there is no election this year, 2027 will be the next elections where Director M. Gass will be up for re-election and P. Graham will be eligible to run for election.

Next Regular Meeting

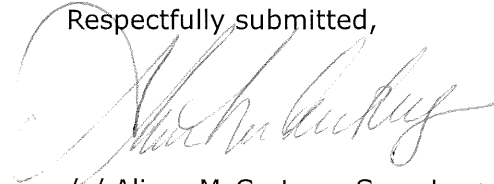
Director M. Gass acknowledged the next Regular Board of Directors meeting to be at 5:30 p.m. on Wednesday, February 18, 2026.

Adjourn

Upon motion duly made by Director Graham, seconded by Director M. Gass, the meeting was adjourned at 6:11 pm.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting and was approved by the Board of Directors of the District on the 22nd day of January, 2026.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Alissa McCartney".

/s/ Alissa McCartney, Secretary