



Record of Proceedings Minutes of a Regular Meeting of the Board of Directors

Held: Wednesday, March 13, 2024, at 5:30 p.m., at the Cimarron Hills Fire Protection District Administrative Offices, 1835 Tuskegee Place, Colorado Springs, Colorado.

A regular meeting of the Board of Directors of Cimarron Hills Fire Protection District, Colorado Springs, Colorado, was called to order at 5:31 p.m. and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following directors present and acting:

Call to Order

Director Miller opened the meeting at 5:31 p.m. with 5 directors in attendance.

Roll Call

- Rene' Sintas - Present
- KaTarra Taylor - Present
- Mark Gass - Present
- Erika Gass - Present
- Paul Miller - Present

Also present were:

Fire Chief Andrew York, Division Chief Matthew Gortner, Division Chief Thomas Joyce, Executive Assistant Virpi Mattson, and Administrative Assistant Dana Carneal taking minutes.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of the Agenda – Changes, Additions and Deletions

The Board discussed the March 13, 2024 Agenda.

Upon motion by Director P. Miller, seconded by Director E. Gass, the Board voted unanimously to approve the Agenda.

Conflict of Interest Disclosures

- None

Public Comment for Items Appearing on the Agenda

- None

Approval of Minutes

[February 21, 2024 Regular Meeting as well as the February 28, 2024 Special Board Meeting](#)

The Board reviewed the minutes from the February 21, 2024 Regular Meeting as well as the February 28, 2024 Special Board Meeting.

Upon motion by Director R. Sintas, seconded by Director K. Taylor, the Board voted unanimously to approve the February 21, 2024 Regular Meeting minutes and the February 28, 2024 Special Board Meeting Minutes.

Financial Presentations

[Treasurer's Report presentation and approval](#)

Chief York presented the February 2024 Treasurer's Report.

Upon motion by Director P. Miller, seconded by Director M. Gass, the Board voted unanimously to approve the February 2024 Treasurer's Report.

Chief York reviewed the February check report and credit card report with the Board.

Reports

[Chief's Report](#)

Director R. Sintas expressed concern about the EMS billing company not breaking down the bills, showing which call for service is being billed, for better tracking purposes. She would like to see more detailed information about what the insurance companies are denying for patient bill coverage. Chief York advised he will contact the billing company and request this information moving forward.

Chief York will be on vacation from March 24 – April 1. There will be other Chiefs on shift and available.

CHFD had instructors from the Alabama Fire College, teaching classes to CHFD members, as well as a few firefighters from surrounding agencies. Bringing the instructors here saved \$18,000 overall for the classes that were taught.

Chief York showed the new Type 3 (1313), a 1999 International 4900, to the Board Members.

[Fire and Life Safety Report](#)

Chief Joyce discussed plan reviews of different locations within the district. He also briefed the Board regarding several public inquiries involving fire mitigation or perceived fire code violations. Chief Joyce told the Board about a new software program, Blue Beam, that allows for digital plan submission. This program will be implemented in April to improve the process of plan reviews submitted by contractors through the RDC (Regional Development Center) to CHFD.

Unfinished Business

Future CHFD Facility

Chief York discussed two other property options for the new build process. These options were brought to the Board due to the seller of the property at Constitution and Peterson not being willing to consider offers to buy his property for less than \$2,000,000. Chief York also reminded the Board of the initial option to remodel the existing station. The Board directed further investigation into the new land options for a new station to be built.

New Business

- **None**

Public Comment

- **None**

Board Comment

- **None**

Next Regular Meeting

Director Miller acknowledged the next Regular Board of Directors meeting to be at 5:30 p.m. on Wednesday, April 17, 2024.

Adjourn

Upon motion duly made by Director M. Gass, seconded by Director K. Taylor, the meeting was adjourned at 7:00 pm.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting and was approved by the Board of Directors of the District on the 17TH day of April, 2024.

Respectfully submitted,

/s/ Mark Gass, Secretary