



## Record of Proceedings Minutes of a Regular Meeting of the Board of Directors

Held: Wednesday, January 17, 2024, at 5:30 p.m., at the Cimarron Hills Fire Protection District Administrative Offices, 1835 Tuskegee Place, Colorado Springs, Colorado.

A regular meeting of the Board of Directors of Cimarron Hills Fire Protection District, Colorado Springs, Colorado, was called to order at 5:30 p.m. and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following directors present and acting:

### Call to Order

Director Miller opened the meeting at 5:30 p.m. with 5 directors in attendance.

### Roll Call

- Rene' Sintas Present
- KaTarra Taylor Absent
- Mark Gass Present
- Erika Gass Present
- Paul Miller Present

**Upon motion by Director Sintas, seconded by Director M Gass, Director Taylor was excused from the meeting.**

Also present were:

Fire Chief Andrew York, Division Chief Thomas Joyce, and Executive Assistant Virpi Mattson taking minutes.

### Pledge of Allegiance

The Pledge of Allegiance was recited.

### Approval of the Agenda – Changes, Additions and Deletions

The Board discussed the January 17, 2024 Agenda.

**Upon motion by Director Sintas, seconded by Director E. Gass, the Board voted unanimously to approve the Agenda.**

### Conflict of Interest Disclosures

None

### Public Comment for Items Appearing on the Agenda

- None

## Approval of Minutes

### December 5, 2024 Regular Meeting

The Board reviewed the minutes from the December 5, 2023 regular meeting.

### January 3, 2024 Special Meeting

The Board reviewed the minutes from the January 3, 2024 special meeting/2024 budget hearing.

**Upon motion by Director E Gass, seconded by Director M Gass, the Board voted unanimously to approve the December 5, 2023 Regular Meeting minutes and the January 3, 2024 Special Meeting minutes.**

## Financial Presentations

### Treasurer's Report presentation and approval

Chief York presented the December 2023 Treasurer's Report.

**Upon motion by Director E Gass, seconded by Director M Gass, the Board voted unanimously to approve the December 2023 Treasurer's Report.**

Chief York reviewed the December 2023 check report with the Board.

## Reports

### Chief's Report

Chief York presented the Chief's Report to the Board, reviewing monthly statistics for December and annual statistics for 2023.

On December 2<sup>nd</sup>, in the middle of the night, Crews responded to a structure fire off Winnebago that started outside and moved into the resident's garage. The crew made a good stop on the fire, containing it to the garage with minimal damage to the interior of the house. This situation could have been much worse; Thankfully, a passerby noticed the fire and it was reported quickly.

The new ATV with snow plow has been purchased. Chief York provided pictures to the Board.

**Wildland Program:** A deposit has been made on a Type 3 Engine with a dealer in California. The apparatus is undergoing some additional service and will be shipped via lowboy. We expect arrival in February with an in-service date in March. Chief York is looking to convert some part-time positions to part-time wildland specific positions which will allow for concurrent deployment of the new Type 3 with 1340.

### Fire Prevention Report

Division Chief Joyce presented the Fire Prevention report to the Board, reviewing 2023 contact numbers and future construction anticipated within the District. Chief Joyce also briefed on his plans for increasing community engagement/contacts in 2024.

## Unfinished Business

### Station Addition/Remodel

Chief York briefed on a preliminary estimate received for a Station addition/remodel. A concept drawing included an extension of the building on the north side, a 2<sup>nd</sup> floor with 10

bunkrooms, and remodeling the current bunk area into a 4<sup>th</sup> apparatus bay. Moving forward would require the project to go out for RFP. Following discussion of costs, timeline, financing, and potential for future growth the Board directed further research into options for a complete rebuild on the existing or a different site. Directors E Gass and Sintas will be pursuing conversations with the city regarding the adjacent lot that the District has been maintaining for years. Chief York will pursue contacts for other site options, and Chief Joyce will conduct a historical review of the adjacent city-owned property.

## New Business

### Resolution Designating Posting Location

Executive Assistant Mattson presented the resolution to the Board for approval/signature.

**Upon motion by Director Sintas, seconded by Director M Gass, Resolution 2024-002 Designating Location to Post Notice was approved unanimously.**

## Public Comment

- **Michael Anthony:** Lieutenant Michael Anthony expressed his thanks to the Board and the Staff for their continued support of the firefighters and the department. He commented on where the department was 5 years ago versus the [right] direction we are moving in now under the leadership of Fire Chief York. Lieutenant Anthony also commented that firefighters from major cities are reaching out to see if we have openings, and our department is establishing a national image with our wildland program. We have been name-requested on out of State incidents, and our wildland academy is already being recognized by agencies throughout the region.

## Board Comment

- **Director Miller:** commented that his (high school age) son was impressed by his day with the department and has decided to pursue a college path leading into the fire service.

## Next Regular Meeting

Director Miller acknowledged the next Regular Board of Directors meeting to be at 5:30 p.m. on Wednesday, February 21, 2024.

## Adjourn

**Upon motion duly made by Director Sintas, seconded by Director M Gass, the meeting was adjourned at 6:43 p.m.**

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting and was approved by the Board of Directors of the District on the 21st day of February, 2024.

Respectfully submitted,

/s/ Mark Gass, Secretary