

CIMARRON HILLS FIRE PROTECTION DISTRICT



2021 ANNUAL REVIEW





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Mission

The **MISSION** of the Cimarron Hills Fire Department is to honorably serve our community by providing professional and aggressive fire and emergency medical services.

Vision

The **VISION** of the Cimarron Hills Fire Department is to lead by example through community-focused preparedness and an unparalleled commitment to training excellence.

Values

CUSTOMER SERVICE

We will serve every customer with the utmost care, compassion, and commitment. Our community is our top priority, and **THEY** are the reason we do what we do.

PEOPLE

We value people by being an aggressive minded and aggressively trained organization to ensure we are the best at what we do when it matters most.

TACTICAL SUPERIORITY

Quick Water, Quick Search, and Quick Care will be our priority on every fire and EMS call, and will be accomplished with extreme pride and ownership.

Slogan

“A Community Centered *Family* Department”



Introduction

The men and women who professionally serve the residents and visitors of the Cimarron Hills Fire Protection District are proud to present our 2021 Annual Review. The purpose of this document is to outline the annual accomplishments, awards, statistics, and other pertinent information. Cimarron Hills Fire Department is a proud fire and emergency services organization with much to be proud of and celebrate.

Board of Directors

Paul Miller – President

Paul Graham – Vice President

Rene’ Sintas – Secretary

Bryan Schofield – Treasurer

Larry Keleher – Director

Management Staff

Andrew York – Fire Chief

Michael Wupper – Deputy Fire Chief

John “JT” McLeod – Division Chief of Fire & Life Safety

Virpi Mattson – Executive Assistant

Heath Bichel – Financial Planning Assistant

Acknowledgement

We must take this time to acknowledge our amazing, caring, professional, and dedicated line staff. The men and women of our line staff are the best firefighters and emergency medical personnel you will find. These amazing people lay their lives on the line daily for our community, knowing full well they may be asked to make the ultimate sacrifice. This organization and community would not be what it is today without the efforts of these tremendous people.

The CHFD staff would like to acknowledge our caring and dedicated Board of Directors. These elected officials are dedicated to their community and ensure our district continues to set the standard for fire districts in El Paso County. Thank you for your guidance and commitment to public service.



2021 Accomplishments

The accomplishments listed below offer a glimpse of what we completed in 2021, reflective of our dedication to excellence:

Administration and Budget

1. Developed and adopted our Community Risk Assessment
2. Developed and adopted our Standards of Cover
3. Developed and adopted our Strategic Plan 2022-2025

Apparatus

1. Continued Ladder 1331 refurbishment process, delayed due to COVID
2. Purchased and placed in service 2 new command vehicles 1300 and 1301
3. Upgrades and improvements to command vehicle 1302

Culture

1. Hosted regional class “First Five Minutes”, resulting in a donation of approximately \$6,000 to a fallen firefighters’ family
2. New department patch
3. New thin red line American flag patch for uniforms
4. New challenge coins

Facilities

1. Facility Improvement Plan implemented with \$110K worth of renovations done to the fire station, improving the quality of life for our most valuable asset “Our People”
2. Installed new station alerting system

Fire and Life Safety

1. Conducted Insurance Services Office (ISO) audit, results pending in 2022
2. Assisted in development of the Fire Marshall Track for the State Chiefs leadership development
3. Conducted 47 Plan Reviews
4. Conducted 49 Facility final inspections for Certificate of Occupancy
5. Conducted 58 business fire inspections

Hiring

1. Hired 3 new full-time firefighters in January taking our staffing to 6 full-time per day
2. Promoted 1 internal to Firefighter/Paramedic following completion of medic school

Operations

1. Researched and proposed implementation of district ambulance service, gaining approval with an anticipated start date of July 1, 2022
2. New uniforms, switched from Navy Blue to Black



Training

1. 2 personnel certified to Fire Officer 2 @ Alabama Fire College
2. 2 personnel certified to Fire Instructor 2 @ Alabama Fire College
3. 2 personnel certified to Fire Officer 4 @ Alabama Fire College
4. Sent personnel to training events and conferences in the following locations:
 - a. CFT Tactics and Leadership – Pensacola, FL
 - b. CFT Command Officer Boot Camp – Pensacola, FL
 - c. CFT Water on the Fire – Pensacola, FL
 - d. CFT High Rise Operations – Pensacola, FL
 - e. RIT Operations – Indianapolis, IN
 - f. Search Operations – Kalamazoo, MI
5. SDA Conference in Keystone, CO
6. 1 personnel attended Wildland Fire Investigator
7. 17 personnel trained in S-211 Wildland Fire Pump Operations

Wildland Deployments

1. Arizona – 20 days – 3 personnel: Brush 1340
2. Wyoming – 19 days – 4 personnel: Brush 1340 and Chief 1300
3. Montana – 53 days (across 3 deployments) – 7 personnel: Brush 1340
4. Minnesota – 22 days – 1 personnel: Help staff Broadmoor FD Engine
5. Wyoming – 4.5 days – 3 personnel: Brush 1340
6. South Dakota – 11.5 days – 3 personnel: Brush 1340
7. West Virginia – 18 days – 3 personnel: Brush 1340
8. TOTAL:
 - a. Deployments: 9
 - b. Days: 148

2021 Incident Statistics

2021 was the busiest year in the history of Cimarron Hills FPD in regards to incident volume. We saw the busiest month in the history of the department (October, 207 calls), and we saw a record XX months of over 180 calls. 2021 was another interesting year for fire and emergency services. The COVID-19 pandemic changed how we did business. We wore different personal protective equipment, asked different questions when we responded, and were more careful than normal. The below statistics give a great overview of our incident responses for 2021.

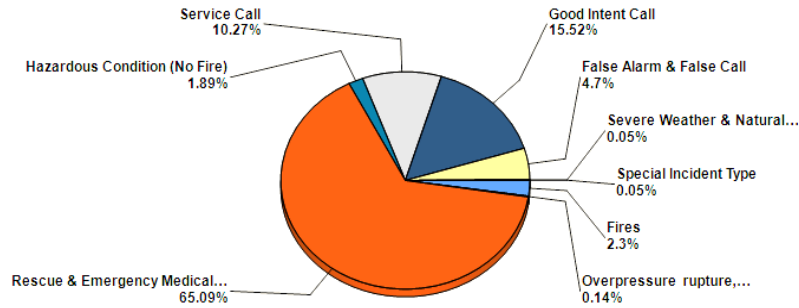
TOTAL INCIDENTS

2171

- 1413 EMS
- 758 Fire/Other

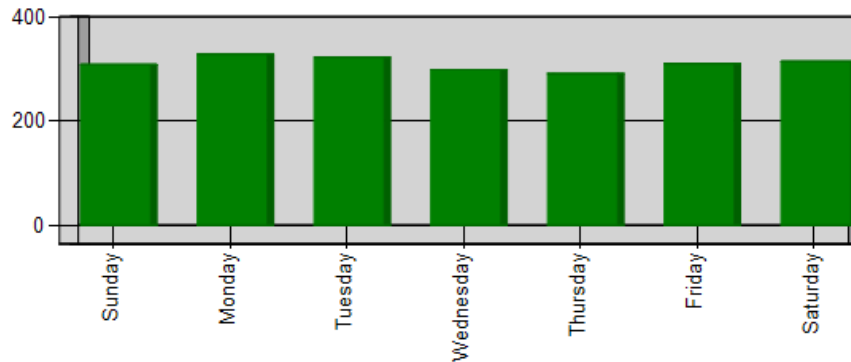


INCIDENT TYPE



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	50	2.3%
Overpressure rupture, explosion, overheating - no fire	3	0.14%
Rescue & Emergency Medical Service	1413	65.09%
Hazardous Condition (No Fire)	41	1.89%
Service Call	223	10.27%
Good Intent Call	337	15.52%
False Alarm & False Call	102	4.7%
Special Incident Type	1	0.05%
Severe Weather & Natural Disaster	1	0.05%
TOTAL	2171	100%

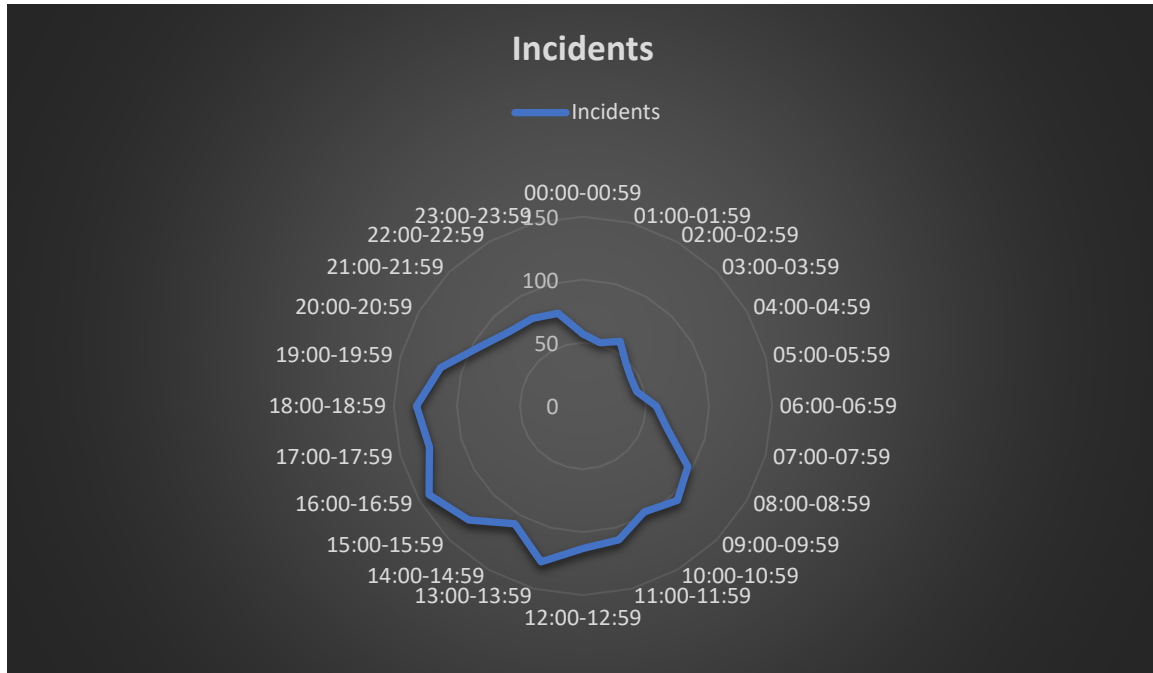
INCIDENTS BY DAY OF WEEK



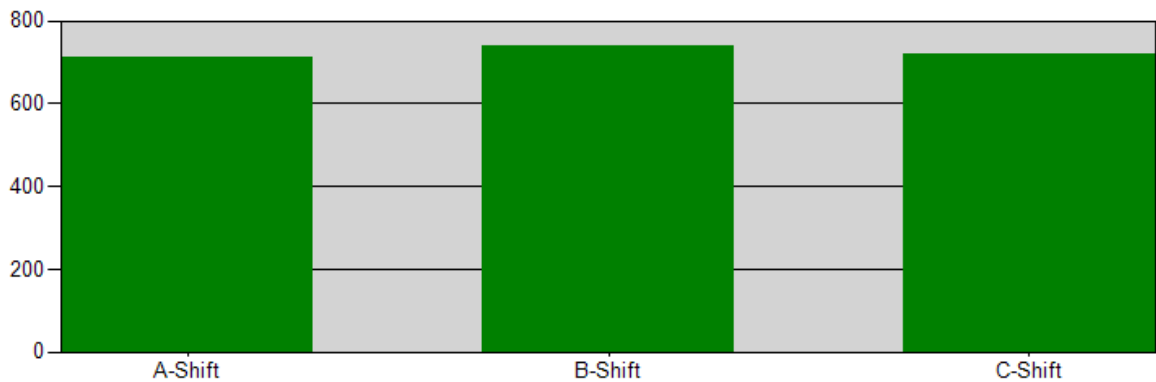
DAY OF THE WEEK	# INCIDENTS
Sunday	308
Monday	328
Tuesday	322
Wednesday	298
Thursday	291
Friday	310
Saturday	314
TOTAL	2171



INCIDENTS BY HOUR



INCIDENTS BY SHIFT



SHIFT	# INCIDENTS
A-Shift	712
B-Shift	738
C-Shift	721
TOTAL:	2171

OVERLAPPING INCIDENTS

Cimarron Hills FD saw 20.13% of incidents as overlapping. This means 20.13% of the time when an incident occurs, we have a 2nd incident simultaneously.



RESPONSE TIME

4:47 – The average response time is 5 minutes. This is the amount of time between being CHFD being dispatched to a call and the first CHFD unit arriving at the incident.

MUTUAL AID

CHFD provided aid to other agencies on 192 incidents.

CHFD received aid from other agencies on 139 incidents.

HISTORICAL INCIDENT DATA

TOTAL INCIDENTS	
YEAR	# INCIDENTS
2021	2171
2020	1898
2019	1960
2018	2031
2017	1888

EMS INCIDENTS	
YEAR	# INCIDENTS
2021	1413
2020	1216
2019	1273
2018	1353
2017	1317

INCIDENTS PER MONTH BY YEAR						
MONTH	2021	2020	2019	2018	2017	Average
January	150	137	153	173	159	154
February	156	152	162	161	140	154
March	167	173	154	187	170	170
April	186	125	143	204	146	161
May	184	146	161	170	149	162
June	184	147	145	168	141	150
July	187	152	169	174	154	167
August	184	159	179	163	171	171
September	186	154	175	137	156	162
October	207	203	177	162	168	183
November	181	151	153	185	156	165
December	199	187	189	147	178	180
Average	181	158	163	169	157	166

2022 and Beyond

We are a forward-thinking and progressive fire department. We are looking to the future, constantly updating and evaluating our goals and priorities.

- 2022 Goals and Priorities
 - CHFPD 50-year Anniversary
 - Finalize specifications and initiate purchase of new squad
 - Equipment replacement
 - Begin district ambulance transport services

- 2023-2026
 - Additional bunker gear purchases



- New squad 1341
- Replacing old radios
- Begin building specifications for new Engine/Quint with a purchase in 2025 or 2026

2022 Budget

The information below consists of only highlights. The entire budget can be provided upon request. CHFD is excited to have our 2022 Budget approved by the Board of Directors. We are working to accomplish a lot in 2022 and are making some great improvements to district apparatus, facilities, and services.

- All personnel are receiving a 4% COLA increase in 2022
- All line positions, Captain and below, are receiving a \$5,000 increase
- Projected Beginning Balance: \$2,460,321 (includes all checking and savings accounts)
- Total Revenue: \$4,194,672, includes projected revenue from wildland program and ambulance transport
- Capital Improvements: \$276,900
 - Headquarters Carpet - \$15,000
 - Hose replacement - \$9,000
 - EMS Cardiac Monitor - \$38,000
 - Station Alerting System - \$22,000
 - Bunker Gear - \$24,000
 - Body Armor - \$33,600
 - Knox Equipment - \$12,800
 - Wildland Boots - \$4,000
 - Ambulance Start-Up
 - Ambulance with wrap, decals, radios, equipment - \$55,000
 - Ambulance Supplies - \$25,000
 - Cardiac Monitor - \$38,000
- Projected Ending Balance: \$2,524,079
- Input to future capital and sustainment funds: \$340,658



Cimarron Hills Fire Protection District 2022 Budget

Approved 12/08/2021

Line #	Line Item/Category	2020 Audited	2021 Projected	2022 Proposed
1	BEGINNING BALANCE	1,607,082	2,419,883	2,460,321
	3 Month O&M Reserve & Tabor Included in Beginning Balance			
	Operating Revenue			
2	Fees	348,096	12,500	10,000
3	Donations	341	866	-
4	Reimbursements	523,319	20,574	-
5	Grants	31,931	36,650	-
6	Widland Disaster Billing	-	293,606	335,000
7	Ambulance Billing	-	-	304,971
8	TOTAL OPERATING REVENUES	903,687	364,196	\$ 649,971
	Non-Operating Revenue			
9	Assessed Valuation	135,497,500	168,329,110	204,302,540
10	Mil Levy (16.200 mils Total)	16,200	16,200	16,200
	Operations General Fund (94%)		2,573,079	3,111,119
	Capital Fund (8%)		153,853	198,582
11	Property Taxes	2,717,988	2,726,932	3,309,701
12	Special Ownership Taxes	296,468	235,000	235,000
13	Deposit Interest	1,728	1,000	-
14	Insurance Recovery	154,184	-	-
15	TOTAL NON-OPERATING REVENUES	3,170,368	\$ 2,962,932	\$ 3,544,701
16	TOTAL OPERATING & NON-OPERATING REVENUES	4,074,055	3,327,128	\$ 4,194,672
17	TOTAL AVAILABLE RESOURCES	\$ 4,098,581	\$ 5,747,011	\$ 6,654,993
	ESTIMATED EXPENDITURES			
	Administrative			
18	Audit & Consulting	11,642	11,933	13,675
19	Awards, Incentives & Events	2,184	12,800	30,250
20	Bank Service Charges	1,315	3,630	3,630
*	Bookkeeping	7,960	-	-
21	Payroll Service Charges		4,701	6,200
22	County Treasurers Fees	40,770	40,909	49,646
23	Data Automation Support	5,800	9,389	14,490
24	Election	3,471	-	8,000
25	Legal Fees & Notices	11,179	8,393	20,000
26	Office Supplies and Equipment		9,446	9,446
*	Office Supplies	4,053	-	-
*	Office & Administrative Equipment	16,417	-	-
27	Tax Refunds	12,418	20,000	20,000
28	Total Administrative	\$ 117,209	\$ 121,201	\$ 175,337
	Operations			
29	Utilities	14,707	15,367	20,400
*	Service Delivery and Fire Suppression Expendables	19	-	-
30	Fire Rescue Operations	-	14,700	18,700
*	Facility Housekeeping, Supplies & Equipment	18,074	-	-
31	Widland Fire Operations		170,700	79,500
32	Insurance	17,533	17,839	20,900
33	EVS/Medical Operations	4,240	10,675	42,700
*	Operations Equipment	14,803	-	-
34	Personal Protective Equipment (PPE) Operations	26,304	18,500	19,000
35	Structures, Roads and Grounds Operations		16,300	18,500



36	Communication Operations	33,092	30,878	32,018
37	Vehicle & Apparatus Fuel	10,706	15,000	30,000
38	Salary	1,766,840	1,809,698	2,451,025
39	Benefits	452,858	479,117	625,856
40	Unemployment Insurance	-	5,465	500
41	Workers Compensation Insurance	48,110	52,925	84,744
42	Health and Wellness Program	2,034	3,948	14,200
*	Volunteer Stipend (program discontinued in 2020)	-	-	-
43	Director Stipend	6,500	6,600	12,000
44	Uniforms	-	11,402	26,300
45	Total Operations	\$ 2,415,820	\$ 2,679,114	\$ 3,496,342
Maintenance				
46	Structures, Roads & Grounds Maintenance	162,240	21,856	19,272
*	BMS/Medical Equipment Maintenance	-	-	-
*	Fire & General Equipment Maintenance	2,132	-	-
*	Office & Administrative Equipment Maintenance	2,364	-	-
*	Fixed Support Equipment Maintenance	374	-	-
*	Communications Maintenance	(199)	-	-
47	Vehicle & Apparatus Maintenance	44,106	48,625	58,350
*	Protective & Personal Equipment Maintenance	6,912	-	-
48	Total Maintenance	\$ 217,929	\$ 70,481	\$ 77,622
Training & Association				
49	Training	39,509	56,393	76,500
*	BMS/Medical Training	12,249	-	-
*	Administrative/Executive Trainings & Meetings	1,522	-	-
50	Recruiting, Testing, and Hiring	1,512	1,074	5,738
51	Association/Subscription Services, Fees, and Dues	953	3,876	3,725
*	Subscription Services	60	-	-
52	Total Training & Association	\$ 55,805	\$ 61,343	\$ 85,963
Prevention, Safety & Community Services				
53	Plans, Permits & Code Compliance Inspections	-	-	1,000
*	Plans, Permits & Code Compliance Administration	-	-	-
54	Fire Investigations	-	11,554	2,000
55	Fire Prevention Education	-	5,461	7,900
*	Community Information Publications	1,119	-	-
*	Prevention Training	-	-	-
*	Prevention Education & Community Outreach	-	-	-
56	Community Outreach	8,900	4,590	7,850
57	Total Fire Prevention & Community Outreach	\$ 10,019	\$ 21,605	\$ 18,750
58	Total Operating	\$ 2,816,782	\$ 2,953,744	\$ 3,854,014
59	Total Debt Service	\$ 62,613	\$ -	\$ -
Capital Purchases				
60	Structures, Roads & Grounds	81,662	106,410	15,500
61	General Operations	-	26,000	47,000
*	BMS/Medical Equipment	-	-	-
*	General Equipment	51,269	-	-
62	Administrative Operations	-	-	-
63	Communications Operations	8,316	30,000	22,000
64	Vehicles & Apparatus	303,225	156,302	12,800
65	Personal Protective Equipment	-	14,234	57,600
66	Wildland/Disaster Operations	-	-	4,000
67	BMS Operations	-	-	118,000
68	Total Capital Outlay	\$ 444,472	\$ 332,946	\$ 276,900
69	TOTAL EXPENSES/EXPENDITURES	\$ 3,323,867	\$ 3,286,690	\$ 4,130,914
70	ENDING FUND BALANCE	\$ 2,419,883	\$ 2,460,321	\$ 2,524,079
	3-Month O&M Reserve (Included in Beginning Balance)	493,480	682,187	963,503
	TABOR Reserves (Included in Beginning Balance)	76,576	98,062	123,927

*	Line no longer being used or combined into another line for 2021
Red Font	New or Renamed Line in 2021
Blue Font	New or Renamed Line in 2022



Message from the Fire Chief

As the CHFIRE Fire Chief, it is my pleasure to present the 2021 Annual Review. In many ways it seems like 2021 was slow moving, but then I feel like it was a month ago I was writing my message for the 2020 Annual Review. The last two years for our organization have been fast moving, amazing, and extremely progressive. We have made great strides and we are looking forward to our next year. The amazing accomplishments presented in this review are a direct reflection of our organization's commitment to excellence. We will continually ensure we are doing the right things for the right reasons, and do this while providing top-notch emergency services to our community.

2021 was another great year with many amazing accomplishments. Our department continued to weather the COVID-19 pandemic, and we are constantly monitoring this ever-changing issue. We made a few large purchases in 2021, with the top 3 most significant being; 1) Enacting our "Facility Improvement Plan", which resulted in over \$100K in upgrades and renovations to our fire station; 2) Initial install of our new state-of-art Station Alerting System; 3) and the purchase of our new command vehicles for 1300 and 1301. We are continuing to improve upon our wildland program which resulted in deployments ranging from Arizona to West Virginia. This included our recent deployment to Boulder County for the Marshall Fire, which our thoughts are with those communities as they recover from the most destructive wildfire in Colorado history. In 2021, we added 3 additional firefighters to our staff. This brought us to a full-staff of 6 firefighters per day. We implemented our first officially adopted Community Risk Assessment (CRA) and Standards of Cover (SOC), as well as our Strategic Plan 2022-2025. These documents will assist in guiding our organization over the next several years. I am extremely proud we were able to develop and implement these within the last year, and this was due to the tremendous efforts of our amazing staff. I want to thank everyone who helped in the development of these important documents.

2022 is going to be another amazing year. We will be establishing our own district run ambulance service, with a target start date of 7/1/2022. This will be a tremendous addition to our department and will ultimately help provide top-notch emergency medical services at the advanced life support transport level. We are planning to finish our station alerting installation and provide some additional communications improvements. We have firefighter safety improvements planned such as the purchase of body armor, replacing bunker gear, thermal imager upgrades, and we will see Ladder 1331 return from its extensive and long refurbishment. I am excited for 1331's return and it will be a symbol of pride and excellence within our department and community for many years. I want to thank our firefighters for their tireless efforts, dedication to duty, and commitment to our community. I am impressed daily, and I look forward to serving alongside our wonderful personnel for many years. I want to thank our Board of Directors for their support, service, and unwavering commitment to bettering the lives and workplace of our greatest asset, our People.

Thank you,

Andrew York
Fire Chief