

RECORD OF PROCEEDINGS

**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF**

CIMARRON HILLS FIRE PROTECTION DISTRICT

Held: Tuesday, October 16, 2018, at 4:30 p.m., at the Cimarron Hills Fire Protection District Administrative Offices, 1835 Tuskegee Place, Colorado Springs, Colorado.

A special meeting of the Board of Directors of Cimarron Hills Fire Protection District, Colorado Springs, Colorado, was called to order at 4:35 p.m. and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following directors present and acting:

- 1. Call to Order Director Graham opened the meeting at 4:35 p.m. with 5 directors in attendance.

- 2. Roll Call

Board Attendance	Present	Absent
Paul Graham, President	X	
Larry Keleher, Vice President	X	
Rene' Sintas Secretary	X	
Janet Cederberg, Treasurer	X	
Paul Miller, Director	X	

Also present were:
Fire Chief Steve Conner and Executive Assistant Virpi Mattson taking minutes.

- 3. Pledge of Allegiance The Pledge of Allegiance was recited.
- 4. Approval of Agenda-Changes, Additions and Deletions The Board discussed the October 16, 2018 Agenda. **Upon motion by Director Miller, seconded by Director Keleher, the Board voted unanimously to approve the October 16, 2018 Agenda.**
- 5. Executive Session Executive Session: Seeking the Advice of Legal Counsel Related to Personnel Management Issues (24-6-402(4)(b), C.R.S.); Instructing Negotiators, and Determining Positions Relative to Matters that may be Subject to Negotiations (24-6-402(4)(e), C.R.S.)

Upon motion by Director Cederberg, seconded by Director Keleher, the

Board voted unanimously to go into Executive Session for Seeking the Advice of Legal Counsel Related to Personnel Management Issues (24-6-402(4)(b), C.R.S.); and Instructing Negotiators, and Determining Positions

Relative to Matters that may be Subject to Negotiations (24-6-402(4)(e), C.R.S.)

The Board entered Executive Session at 4:37 p.m.

Director Graham called the meeting back to order at 6:11 p.m.

Upon motion by Director Cederberg, seconded by Director Keleher, the Board voted unanimously to come out of Executive Session.

6. Executive Session

Executive Session: Personnel Discussion with the Fire Chief (24-6-402(4)(f), C.R.S.);

Upon motion by Director Cederberg, seconded by Director Keleher, the Board voted unanimously to go into Executive Session for Personnel Discussion with the Fire Chief (24-6-402(4)(f), C.R.S.)

The Board entered Executive Session at 6:12 p.m.

Director Graham called the meeting back to order at 6:57 p.m.

Upon motion by Director Miller, seconded by Director Sintas, the Board voted unanimously to come out of Executive Session.

Director Graham advised for the Record, “Based on recent information that the Board has received with regard to the Chief’s (volunteered) medical condition, we have decided to move forward with a paid administrative leave effective tomorrow, pending further investigation into the information we have received.”

Upon motion by Director Graham, seconded by Director Miller, the Board voted unanimously to place Chief Conner on paid administrative leave, effective 10/17/18, pending further investigation.

Director Graham advised that Director Miller and Director Cederberg will be appointed to participate in the fact-finding process.

Upon motion by Director Sintas, seconded by Director Cederberg, the Board voted unanimously to put a \$10,000 budgetary limit on this investigation.

Upon motion by Director Graham, seconded by Director Cederberg, the Board voted unanimously to excuse Director Sintas at 7 p.m.

Director Graham advised that due to confidential nature of the [Executive

Session] discussion and fact-finding, no further details will be released.

Director Graham opened the floor to public and Board comment.

Board comment:

Director Keleher: Advised that although on Administrative Leave, the Chief may still participate in the upcoming pumpkin carve event.

Chief Conner: I look forward to getting through this process.

Public comment:

Acting Lieutenant Grant Finley: Inquired if Deputy Chief Gortner would be assuming the role (of Chief).

Director Graham clarified that Deputy Chief Gortner will be assuming the day-to-day operational command role while the Chief is on administrative leave, and (the Board) will work with the executive staff on any other changes.

7. Adjourn

Upon motion duly made by Director Cederberg, seconded by Director Keleher, the meeting was adjourned at 7:03 p.m.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting and was approved by the Board of Directors of the District on the 15th day of November, 2018.

Respectfully submitted,



Rene Sintas, Secretary