



## Record of Proceedings Minutes of a Regular Meeting of the Board of Directors

Held: Wednesday, October 8, 2025, at 5:30 p.m., at the Cimarron Hills Fire Protection District Administrative Offices, 1835 Tuskegee Place, Colorado Springs, Colorado.

A regular meeting of the Board of Directors of Cimarron Hills Fire Protection District, Colorado Springs, Colorado, was called to order at 5:31 p.m. and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following directors present and acting:

### Call to Order

Director E. Gass opened the meeting at 5:31 p.m. with 4 directors in attendance.

### Roll Call

- Erika Gass - present
- Mark Gass - present
- Paul Graham - present
- Alissa McCartney - present
- Britt Kruse – absent

**Upon motion by Director M. Gass, seconded by Director E. Gass, the Board voted unanimously to excuse Director Kruse from the meeting.**

Also present were:

Fire Chief Andrew York, Division Chief Matthew Gortner, Division Chief Thomas Joyce, and Chief of Staff Virpi Mattson taking minutes.

### Pledge of Allegiance

The Pledge of Allegiance was recited.

### Approval of the Agenda – Changes, Additions and Deletions

The Board discussed the October 8, 2025 Agenda.

**Upon motion by Director McCartney, seconded by Director M. Gass, the Board voted unanimously to approve the Agenda with the addition of a “field trip” break following approval of the minutes.**

### Conflict of Interest Disclosures

- None

### Public Comment

- None

## Approval of Minutes

### September 24, 2025 Regular Meeting

The Board reviewed the minutes from the September 24, 2025 regular meeting.

**Upon motion by Director McCartney, seconded by Director M. Gass, the Board voted unanimously to approve the September 24, 2025 regular meeting minutes.**

The Board took a break from regular session to receive a tour of the new (used) 2024 ambulance and reconvened at 5:41pm.

## Reports

### Financial Presentations: Treasurer's Report presentation and approval

Chief York presented the September 2025 Treasurer's Report and reviewed the September check report with the Board.

**Upon motion by Director E. Gass, seconded by Director M. Gass, the Board voted unanimously to approve the September 2025 Treasurer's Report.**

### Chief's Report

Chief York presented the Chief's Report to the Board, reviewed monthly statistics for September and provided updates on significant events.

Chief York advised that while his work vehicle (1300) was undergoing repairs for an engine recall, it was dropped off the lift and sustained some damage. It has become an insurance issue involving our legal team.

Events: The annual Pumpkin Carve will be held on October 25<sup>th</sup>.

Ambulance (on order): The final approval packet from the vendor has been received, and the ambulance will go into production in February with an anticipated completion sometime in April of 2026.

Headquarters Property: Chief York suggested the Board start having some discussions about the future of the current Headquarters property (due to the Station 2/Headquarters renovation project.) He commented on prior valuations of the property, advising our realtor will be returning to compete a thorough walkthrough and comps.

Sales Tax Election: Chief York briefed the Board about efforts by the (Local 4502) Union in support of the sales tax initiative, as well as activities by off duty personnel.

### Fire and Life Safety Report

Chief Joyce provided an overview of Life Safety and Fire Prevention activities for September, briefing on Hwy 24 roundabout improvements, Compliance Engine/BRYCER reports, and a new BluePoint Alert System (blue pull stations for active shooter incidents) that is being considered by some of our district schools.

The final draft of the 2021 IFC was presented to the HBA (Housing and Building Association), and it will be voted on in December.

## Unfinished Business

### Facilities Update

Chief York provided an update on the Valley Street remodel project regarding permitting from El Paso County Regional Building Department and contract finalization. We are still waiting on finals costs from the general contractor related to the addition on the north side of the structure.

## New Business

### A. 2026 Preliminary Budget Presentation, 29-1-105 C.R.S

Chief York presented the proposed 2026 CHFDP Budget to the Board. Pending the outcome of the sales tax election, the current budget includes reductions in many budget categories. The Board discussed potential options for sponsorships to keep education and outreach activities funded, continued stressors on current staffing to maintain additional responsibilities in these areas, continued funding for capital sustainment, and the need for 24/7 Battalion Chief positions to address work-life balance and command of major incidents. Assuming no increase in revenue from a passing sales tax initiative, the Board directed Chief York to include a 3% COLA in the proposed budget and to increase the mill levy to the max allowable for the November presentation. No other changes were directed.

### B. 2026 Board of Directors Meeting Schedule

The Board briefly discussed the 2026 meeting schedule, agreeing to maintain regular meetings on the 3<sup>rd</sup> Wednesday of each month at 5:30pm. The schedule will be revisited at the November meeting to address any changes due to identified conflicts.

### C. Financial Accounts and Signature Cards

**Upon motion by Director E. Gass, seconded by Director M. Gass, the Board voted unanimously to remove outgoing board member KaTarra Taylor from all Cimarron Hills Fire Protection District Financial Accounts and Signature cards.**

**Upon motion by Director E. Gass, seconded by Director McCartney, the Board voted unanimously to add board member Paul Graham to Cimarron Hills Fire Protection District Financial Accounts and Signature cards.**

## Public Comment

- o None

## Board Comment

- o None

## Next Regular Meeting

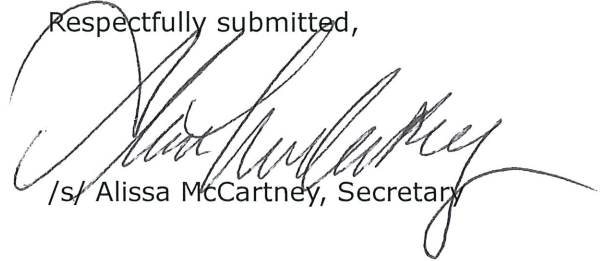
Director E. Gass acknowledged the next Regular Board of Directors meeting to be at 5:30 p.m. on Wednesday, November 19, 2025.

## Adjourn

**Upon motion duly made by Director M. Gass, seconded by Director McCartney, the meeting was adjourned at 8:00pm.**

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting and was approved by the Board of Directors of the District on the 19<sup>TH</sup> day of November, 2025.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Alissa McCartney", written in a cursive style.

/s/ Alissa McCartney, Secretary