

RECORD OF PROCEEDINGS

**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF**

CIMARRON HILLS FIRE PROTECTION DISTRICT

Held: Monday, July 16, 2018, at 3:00 p.m., at the Cimarron Hills Fire Protection District Administrative Offices, 1835 Tuskegee Place, Colorado Springs, Colorado.

A special meeting of the Board of Directors of Cimarron Hills Fire Protection District, Colorado Springs, Colorado, was called to order at 3:00 p.m. and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following directors present and acting:

- 1. Call to Order Director Graham opened the meeting at 3:00 p.m. with 5 directors in attendance.

- 2. Roll Call

Board Attendance	Present	Absent
Paul Graham, President	X	
Larry Keleher, Vice President	X	
Rene' Sintas Secretary	X	
Janet Cederberg, Treasurer	X	
Paul Miller, Director	X	

Also present were:
Fire Chief Steve Conner and Executive Assistant Virpi Mattson taking minutes.

- 3. Transition and Future Administrative Budgeting

Transition and Future Administrative Oversight/Budgeting Needs Surrounding a Potential Contract for Services Agreement with the City of Colorado Springs:

The Board discussed varying factors related to a contract for services agreement with the city of Colorado Springs Fire Department.

Deputy Chief Gortner and Executive Assistant Mattson presented the Board with a list of identified questions consolidated through Department feedback to be addressed during negotiations and/or included within the future contract. This list included topics within personnel assignments & benefits, training, current assets & equipment, and financial/administrative considerations during the transition as well as following execution of the contract to meet District legal requirements.

The Board discussed the potential term length of a contract, the cost of new equipment that may be required for CSFD use of the current Station such as the new engine, station alerting, radio status heads, and fiber for network connectivity. They also discussed the potential future of the Headquarters building and existing assets at that location.

At this time, the Board will be waiting to see/review the first draft of the contract for services agreement as drafted by the attorney for Colorado Springs Fire.

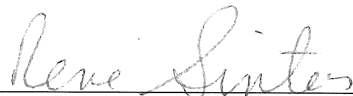
Executive Assistant Mattson will be meeting with CSFD Administrative Services Manager Beth Conklin on Wednesday, July 18, and will seek to clarify any items that will not be included in the contract price.

- 4. Executive Session Not Needed

- 5. Adjourn **Director Graham adjourned the meeting at 4:46 p.m.**

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting and was approved by the Board of Directors of the District on the 16th day of August, 2018.

Respectfully submitted,



Rene' Sintas, Secretary