Record of Proceedings
Minutes of a Regular Meeting of the Board of Directors

Held: Wednesday, April 15, 2026, at 5:30 p.m., at the Cimarron Hills Fire Protection District Administrative Offices, 1835 Tuskegee Place, Colorado Springs, Colorado.

A regular meeting of the Board of Directors of Cimarron Hills Fire Protection District, Colorado Springs, Colorado, was called to order at 5:37 p.m. and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following directors present and acting:

Call to Order
Director M. Gass opened the meeting at 5:37 p.m. with 5 directors in attendance.

Roll Call
- Erika Gass
- Mark Gass
- Paul Graham
- Alissa McCartney
- Britt Kruse

Also present were:

Fire Chief Andrew York, Division Chief Matthew Gortner, Division Chief Thomas Joyce, Chief of Staff Virpi Mattson, Executive Assistant Nikki Frailey taking minutes, and Administrative Assistant Kathy Neal.

Pledge of Allegiance
The Pledge of Allegiance was recited.

Approval of the Agenda – Changes, Additions and Deletions
The Board discussed the April 15, 2026 Agenda.

Upon motion by Director Graham, seconded by Director Kruse, the Board voted unanimously to approve the Agenda.

Conflict of Interest Disclosures
- None

Public Comment
- None

Approval of Minutes

March 18, 2026 Regular Meeting

The Board reviewed the minutes from the March 18, 2026 regular meeting.

Upon motion by Director E. Gass, seconded by Director Kruse, the Board voted unanimously to approve the March 18, 2026 regular meeting minutes.

Reports

Financial Presentations: Treasurer's Report presentation and approval

Chief York presented the March 2026 Treasurer's Report and reviewed the March check report with the Board.

Upon motion by Director Graham, seconded by Director McCartney, the Board voted unanimously to approve the March 2026 Treasurer's Report.

Chief's Report

Chief York presented the Chief's Report to the Board, reviewed monthly statistics for March and provided updates on significant events.

March has been a busy month for the department. March 21-30, CHFD was assisted on the 24 Fire. The 22nd of March there was a car that ran into a mobile home. On March 24, we had a structure fire on Cree Dr. The crew's response did a great job in containing it to the unit of origin in the six-plex unit. Unfortunately, it was a total loss of house. We also had a shed fire a few days later.

Chief York updated the board on Sales Tax. There was a lack of communication from the State to business owners. Business owners were under the assumption that this was automatically added to their accounts, but it was not. We have reached out to business owners to assist with instructions on updating their accounts. Other departments have also had similar issues with sales tax and the State.

Chief York informed there was a sewage backup in Station 1. This was budgeted for, as it was known it needed replacement. The repair has now been completed sooner than expected.

Type 3 and Type 1 engines should be here before June 1. New Ambulance is expected in July.

Hiring processes are completed. New hires start on the 26th. The Engine Boss position just closed. The only outstanding position is the Fire Inspector, expected to fly soon.

Two Phoenix awards will be given next week. Two different shifts being recognized for this life saving award.

Chief York gave an update on Wildland season. It is a busy season thus far. A crew deployed for fire outside of Trinidad this morning. Director E. Gass asked if people are fined when under a fire ban and have fire pits. Chief York informed it is possible to be charged by the Sheriff's office if there is a stage 1 or stage 2 fire ban.

Fire and Life Safety Report

Chief Joyce provided an overview of Life Safety and Fire Prevention activities for March, 2026.

Chief Joyce provided an update on the Highway 24 roundabout. He is working with patrol to allow patrons to take a left turn during this construction. Hopeful to be finished by spring 2027, possibly by winter 2026.

Chief Joyce stated he is looking at mid-June to mid-July to start clean up of the rock island trail head. A lot of businesses have stated they would participate and volunteer in this project.

Unfinished Business

Facilities Update

Chief York provided an update on the Valley Street remodel project. The metal siding came in and is 90% complete. This week and next week are insultation. We are on track for the end of July.

The offer for current headquarters has been sent to Cherokee. May 27th is response deadline. The inspection list for Headquarters is 98% done at this point.

New Business

- None

Public Comment

- None

Board Comment

- Director E. Gass stated she would like the Board to have Board Cimarron Hills shirts for events. T shirts and the ability to upgrade to polo shirts or extras would be nice. Chief York will reach out to the board for sizes, etc to get this going.
- Director Graham inquired if there is fire danger signs in the community. There is a sign in front of Station 1. Station 2 will have a digital sign that we will be able to post on there as well.

Next Regular Meeting

Director M. Gass acknowledged the next Regular Board of Directors meeting to be at 5:30 p.m. on Wednesday, May 20, 2026. Chief York informed the Board at the May 20th meeting we will have our auditor present to do their audit presentation.

Adjourn

Upon motion duly made by Director Graham, seconded by Director E. Gass, the meeting was adjourned at 6:27 pm.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting and was approved by the Board of Directors of the District on the 20th day of May, 2026.

Respectfully submitted,

/s/ Alissa McCartney, Secretary